



## **YEARLY STATUS REPORT - 2022-2023**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

**VET FIRST GRADE COLLEGE**

- Name of the Head of the institution **DR R PARVATHI**
- Designation **ACADEMIC DIRECTOR & PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **08026586808**
- Mobile no **9844232545**
- Registered e-mail **vetfgc@rediffmail.com**
- Alternate e-mail **parvathi3838@gmail.com**
- Address **No 18 14th Main 2nd phase JP Nagar**
- City/Town **Bengaluru**
- State/UT **Karnatkaka**
- Pin Code **560078**

##### **2.Institutional status**

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **Self-financing**
- Name of the Affiliating University **Bengaluru City University**
- Name of the IQAC Coordinator **Dr B Rammya**
- Phone No. **26586808**
- Alternate phone No. **9513704800**
- Mobile **9972688446**
- IQAC e-mail address **vetiqac@gmail.com**
- Alternate Email address **rammyakarthik@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://vetfgc.edu.in/>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://vetfgc.edu.in/downloads/ug-pg-calender-of-events-for-odd-even-sem-2022-2023.pdf>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.72</b>	<b>2014</b>	<b>21/02/2014</b>	<b>20/02/2019</b>
<b>Cycle 2</b>	<b>B+</b>	<b>2.69</b>	<b>2019</b>	<b>21/02/2019</b>	<b>20/02/2024</b>

**6. Date of Establishment of IQAC**

**17/12/2010**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	National Service Scheme	State Government ( Bengaluru City University)	2022	68500
Institutional 1	Academic Activity	Karur Vysya Bank	2022	100000
Faculty	Conference & Publication	Vasavi Educational Trust	2022	150000

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **Yes**

- If yes, mention the amount **318500**

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

Organized International Conference titled "National conference on Contemporary Evolution in General Education and Industry 5.0. " National and state level webinars were organized department wise. Released 1 books - Conference Souvenir, ISBN Book No. 978-93-5895-818-8 Total numbers of faculty publications undertaken

during the academic year 2022-203 are 118 which includes 81 ISBN publications and & 37 ISSN journals. 35 paper presentation done at various National / International conferences / Seminars. Twenty seven short term certificate courses were conducted for students- Advance Python using ML, Google Data Analytics, Google Finance Data Analyst Professional Certificate, E- Marketing and Management, Advanced Fashion Illustration, Continuous integration and delivering devops, Internet of things 201, Wireless communication for everybody and cyber security so on, duration ranging from 30hrs-120hrs. Webinars, Conferences, seminars, workshops & orientation programs were organized to students from institution for the overall development & knowledge enhancement initiation for students. College received renewal of permanent affiliation from Bengaluru City University. Two faculties Completed Ph.D Many faculties were encouraged pursue Ph.D appear UGC NET/SELT examination, to be the resource person at various platform, encouraged to take up various responsibility at university level

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To improve quality of teaching	Various Faculty development programmes were organized in the college and staff were also encouraged to attend workshop, seminars, faculty development programmes at various institutions on virtual platform as well as offline mode For students Various forums like Vanijsa Dhara, Vanijsa milana, Faccio, Students Representative forums and students clubs were active. Swayam MOOC and NPTEL Courses were under taken by faculty members for enriching knowledge and to enhance teaching methodology.
Counselling of Students	Freelance Counselors from Inner wheel club, NGO and other Organisation visit to counsel students and various gender sensitizing programs, campaigns, workshops are conducted.

	<p>Grievance redressal cell and anti-ragging cells also help students to post any queries.</p> <p>Interaction of students with Principal, HODs Co-Ordinators and Head of Counselling Committee on periodic basis is organised for all round development of students. Career Orientation Guidance is also provided to final year students.</p>
ICT facility	<p>LCD projectors with speakers are fixed in classrooms &amp; 3 movable LCD Projectors in computer lab. Broad band connectivity is 300 mbps, 11 laptops, 176 computer systems with internet facility in library which is fully automated are facilitated.</p> <p>Inflibnet / Nlist and Delnet membership benefits students and staff to avail the books and journals any time any where. For the benefit of the parents, online interaction is organised twice in a year. 100% of the faculty members use ICT Facility for teaching and learning through PPTs, videos sharing of resources through Microsoft teams.</p>
Library updation	<p>Total books purchased are 769 with the cost of Rs. 2,300,60.25/- and newspapers 7, Magazines 7, Journals 7 costing Rs. 49,887/-. Apart from paper bags, Rs 19,470/- were spent to inflibnet &amp; Delnet membership to Facilitate online learning.</p>
Placement Details	<p>Campus placement drives organized in association with IOTA, RSJ inspection, and other organization companies like Shekar Eye hospital, AISECT,</p>

	Mouktik consulting and many more participated in placing students. Students were all referred to pool campus too
Publication Details by Staff	37 UGC Publication and 81 ISBN publication and Papers were Presented in national and international Conferences/ seminars by Staff Members. One ISBN Book published No bearing 978-93-5895-818-8
Knowledge Enrichment	National conference on Contemporary Evolution in General Education and Industry 5.0. Faculty under took NPTEL Certification Course for Enhancing their knowledge and skills Seminar on Full Stack Web development. Workshop on Intellectual property rights - Trademarks I am an Employer, not an employee - Job Creators - in association with Business networking International{ BNI} Seminar on

**13. Whether the AQAR was placed before statutory body?**

**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Managemnet & Academic Governing Council	15/09/2023

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

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<b>4.Whether Academic Calendar prepared during the year?</b>	Yes
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13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Managemnet & Academic Governing Council	15/09/2023
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-2022	28/12/2022
15.Multidisciplinary / interdisciplinary	
<p>The college is offering discipline core courses on B.Com, B.Sc FAD, BCA BBA, B.Com Business data analytics, BA and M.Com which is a reflection of multidisciplinary aspect in Commerce, Management, Computers , Arts and Science(Fashion Apparel Design), discipline elective courses based on students specialization and interest, open electives from outside the discipline, Ability enhancement compulsory courses like Language 1 like Kannada/Sanskrit/Urdu/Tamil/ Telugu/Malayalam/Additional English / Marathi/ Hindi and others and Language 2-English, Kannada/Sanskrit/Urdu/Tamil/ Telugu/Malayalam/Additional English / Marathi/ Hindi and others, skill enhancement courses based on</p>	

skill and values like digital fluency, environmental science, artificial intelligence, physical education, Yoga, health and wellness. Commerce students are given option to opt course from management, fashion technology Psychology, and computer science. Management students are given option to choose course from commerce, fashion technology , Psychology and computer science. Fashion Design students are given option to opt course from management, commerce and computer science, Psychology and Computer science students are given to choose from Commerce, Management, Psychology and Fashion design thus making the institution multidisciplinary and interdisciplinary in true sense.

#### **16.Academic bank of credits (ABC):**

The college promotes the academic bank of credit - a national level facility that promotes the flexibility of the curriculum framework and multidisciplinary academic mobility of students across the higher education through the support of Bengaluru City University rightly supported by State Government. Under Academic Bank of credit, student credits for a particular program from an institution may be transferred / redeemed by another institution upon students consent when student wants to continue the education in another institution. Students are also having an exit option after two semesters - Certificate, 4 semesters - diploma, 6 semesters - degree and 8 semesters - Honors are awarded. Similarly entry option is also flexible under NEP 2020 using academic bank of credit. Under the current system, students may take up the transfer from one college to another college by producing NOC and University approval, readmission provision is also available to the students and students who have completed 3 years Diploma from Government of Karnataka, Department of Technical Education may join 2nd year B.Com, B.Sc FAD under General education and Engineering under Technical education

#### **17.Skill development:**

As per NEP 2020, students are given Flexibility in choosing their individual courses but skills and capabilities are required to be acquired by all. The institution as part of Bengaluru City University curriculum, offers various skill development courses like entrepreneurship and innovation, digital fluency, Artificial intelligence, professional communication, and value based skill enhancement courses like Health and wellness, yoga, Sports, NSS, Cultural activities, environmental awareness, constitutional education, value education, and others are offered to students to make them aware of the current affairs, become more sensitive to

environment and become a socially responsible citizen. Students prepare mini project works on the topics like Yoga, health and wellness and enhance their skills practically. Also faculty members assign 5 skill development activities for each of the core courses thereby imbibing experiential learning among the students which is documented in the blue books maintained by the students. Skill development also is ensured through various Short term courses offered based on programs chosen to make them acquire the necessary skills to be industry ready like advance excel, IOTA placement training, personality development program, fashion accessories, Python with Machine Learning. Academic programme in association with Infosys springboard Stock byte. Not only academic skills, students also gain a lot of life skills through participation in various NSS activities, camps, rotaract events and other program like rallies, swatch campus abhiyan, plantation activities, and many other events of regional and national importance. Students are also taught about the ethical issues, equality, empathy, and other skills required for sustainable existence through various seminars, webinars, workshops, guest lectures conducted in the institution and through enabling students participation in inter collegiate activities.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The Covid 19 pandemic has made the VET first Grade College to adapt to new normal and take initiative to teach and learn on online mode using Zoom, Google classroom and Microsoft teams. The great challenge that has been initiated during 2019 has been continued by the institution to keep students have pace with online education through digital platform. Many webinars were organized which paved way to connect the faculty members and students nationally and internationally without any boundaries. Short term certificate course- Basic Communication Skill was also conducted and assessment was initiated and conducted through online platform using Google forms. The institution has provided computer with internet facility in the Library to access the digital content. To encourage online education, MOUs with Infosys Springboard, Stock byte were signed and Swayam MOOC courses were highlighted to students giving opportunity to access more than 14000 virtual content, adding to the University curriculum. The College also has membership with National Digital Library, N-List and Delnet as a source of digital learning.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**



Focus on Outcome Based Education Languages which are Ability Enhancement course for the student like Kannada /Sanskrit /Urdu /Tamil / Telugu/Malayalam/Additional English / Marathi/ Hindi and other options are given to the students which provide the medium of fresh and free thinking, expression and clarity. This course helps the students to learn other courses. Environmental studies and constitution of India imbibes social responsibility amongst the students. Discipline Core - Based on the student's interest, discipline core papers on commerce, management, fashion technology and computer science which supports them to get a graduation in the selected program opted by the student. The core courses aim to cover the basics that student is expected to imbibe in that particular discipline like B.Com, B.Sc FAD, BCA and BBA. Discipline Elective - This helps the students to take up specialization in the related area of the studies like Finance, Marketing, Human resources, Information technology, DBMS, Fashion accessories, Illustration, Sketching which are the major or minor course that supports student's expertise in getting degree like B.Com, B.Sc FAD, BCA and BBA. Skill enhancement Course like digital fluency, artificial intelligence, entrepreneurship, professional communication skill integrates the discipline related skills in a holistic manner with general education. Project, Dissertation, Internships - The institution is offering programs like B.Com, B.Sc FAD, BCA, BBA and M.com which involves application, exploring and analyzing of knowledge through the projects, internships and dissertation in the major or minor discipline course opted by them. Co-curricular and Extension - helps in students' character building, spiritual and physical growth. NSS, NCC, Red cross, Rotract supports the students intellectual, social, emotional, moral and aesthetic development.

## **20.Distance education/online education:**

VET first Grade College to adapt to new normal and take initiative to teach and learn on online mode using Zoom, Google classroom and Microsoft teams. The great challenge that has been initiated during 2019 has been continued by the institution to keep students have pace with online education through digital platform. Many webinars were organized which paved way to connect the faculty members and students nationally and internationally without any boundaries. Short term certificate course- Basic Communication Skill was also conducted and assessment was initiated and conducted through online platform using Google forms. The institution has provided computer with internet facility in the Library to access the digital content. To encourage online education, MOUs with Infosys Springboard, Stock

byte were signed and Swayam MOOC courses were highlighted to students giving opportunity to access more than 14000 virtual content, adding to the University curriculum. The College also has membership with National Digital Library, N-List and Delnet as a source of digital learning.

## Extended Profile

### 1.Programme

1.1	223
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	764
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	300
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	216
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	28
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Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2		28
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
4.Institution		
4.1		31
Total number of Classrooms and Seminar halls		
4.2		89.04956
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		169
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
<ul style="list-style-type: none"><li>College is permanently affiliated to Bengaluru City University and follows the Choice based credit system.</li><li>Meetings with management, HODs, faculty, non-teaching staff, and students, governing council with University nominee are conducted periodically to discuss planning, requirements and improvements before execution of curriculum.</li><li>Preparation of Calendar of events encompassing Curricular, Co-curricular and extracurricular activities.</li><li>Short term certificate courses in collaboration with industry for academic improvement.</li><li>Seminars, workshops, special lectures and webinars are organized for overall personality development.</li><li>CC &amp; EC includes NSS, Sports, Games, small projects, group</li></ul>		

seminars, Interaction with local community to make projects, internships, industry visits, exhibitions and window displays are organized.

- Execution of calendar of events is prepared at end of every semester & audited.
- Lesson plans, attendance register and course completion are maintained by faculty and office.
- Preparation of Timetable, Regular meetings with staff, department & committees, academic governing council & management are conducted to ensure smooth progress.
- Class test timetable, internal assessment and unit test register, attendance status is maintained and published for student's improvement.
- Notifications are shared with students and parents on the digital platform using campus element.
- The institution enables ICT based teaching and learning on Microsoft teams, conducts bridge course and remedial classes.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://vetfgc.edu.in/latest-events">https://vetfgc.edu.in/latest-events</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College prepares calendar of events considering University Calendar including faculty reporting, reopening, orientation, affiliation process, and admission approval, seminars, workshops, conferences, cultural, sports, unit tests, assignment attendance, Parent Teacher Interaction, internal marks submission, theory and practical examination.

The Examination and equipment committee prepares test time table. The Institution conducts orientation, bridge course, remedial classes, 2 tests, preparatory exam, 5 assignments and 5 previous University papers for continuous improvement of the students. These activities are converted as internal marks and submitted to University as a part of their examination Evaluation Process. Before submitting to university, same is published in the notice board for student information and any grievance is invited within a stipulated time. Classroom activities, maintaining notes, presentations, Chart and model making, industry visits and other

activities are conducted under Vanijya Dhara and Vanijya Milana for practical exposure of commerce and management students. Faccio is encouraged for fashion technology student and Tech trinity for BCA students for enhancing their creativity. Final odd and even semester Examinations are conducted as per the directions issued by the University from time to time. End of every academic year the Execution of calendar of events are prepared to audit the activities organized.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://vetfgc.edu.in/downloads/ug-pg-calendar-of-events-for-odd-even-sem-2022-2023.pdf">https://vetfgc.edu.in/downloads/ug-pg-calendar-of-events-for-odd-even-sem-2022-2023.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**8**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

27

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

727

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Courses like Environmental Public health, Personality development, Science & Society, Culture Diversity & Society, Value Education, Entrepreneurship and Innovation, Soft skills, Computer, Information Technology, Indian constitution & Human rights, Banking & Finance are taught to the students inculcating these values which are necessary for life.

The institution arranges seminars, guest lectures and webinars in association with Inner wheel club, Skilling India, Inner Circle, A Aa E Ee Foundation, AMFI and others to imbibe ethical and professional values among students. To teach human values institution has associated with NGOs like Rotary & Kavacha Foundation which works to address various social issues and students have done their internship in these NGOs and Rallies, pulse polio camp, village adoption, medical camps, vaccination drives has helped students gain social awareness. The institution observes various National importance days like Independence Day, Republic Day, Martyrs Day, Environment Day, Vivekananda Jayanthi, Gandhi Jayanthi, Kannada Rajyostava, Hindi Diwas and many others to promote unity, integrity and love towards nation. During environment day, students cleaned the campus and planted saplings to ensure protection to environment. Equal opportunity Cell arranges programs for students Menstruation, emotional balance and others for boy and girl students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

216

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

318

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://vetfgc.edu.in/downloads/feedback-analysis-and-action-taken-report-2022-2023.pdf">https://vetfgc.edu.in/downloads/feedback-analysis-and-action-taken-report-2022-2023.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://vetfgc.edu.in/downloads/feedback-analysis-and-action-taken-report-2022-2023.pdf">https://vetfgc.edu.in/downloads/feedback-analysis-and-action-taken-report-2022-2023.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**240**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

191

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

During admissions, the marks secured in the qualifying examination are a benchmark in assessing performance. Once students are admitted, their performance is closely monitored by mentors. The institution conducts continuous internal evaluation as per Calendar of events.

The assessment is done through Interaction in the class, Performance in class tests and qualifying examination. Advanced learners are encouraged to participate and present research papers in seminars/conferences and participate in seminars/workshops both on/off the campus. Merit scholarships are provided by Vasavi Educational Trust every year. Annually class toppers and meritorious students are honored on annual day. Advanced learners are encouraged to participate in quiz, debate, workshops, group discussions, case studies etc. Student articles are published in college magazine and research articles with guides in ISBN, encouraged to opt MOOC courses and guided to take competitive examinations-CAT and banking exams, Recommended to reference books, journals, INFLIBNET, internships and on-the-job training. Some of advanced learners are encouraged to register for skill development programme

Slow learners are constantly encouraged and motivated to attend remedial classes, bridge courses and special classes. Repeat class and re -tests are conducted for performance improvement. Assignment writing and Parent-teachers' interaction for awareness about their ward's performance is a regular feature.



File Description	Documents
Paste link for additional information	<a href="https://vetfgc.edu.in/value-added-courses">https://vetfgc.edu.in/value-added-courses</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
764	28

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution provides various student-centric programmes like students listen, interact and prepare notes while the lecture is delivered. Discussion on contemporary issues, role plays, making students workout problems on the board, solve grammar exercises, ICT enabled student centric learning, where student groups make presentations on various topics shows participative learning. Academic and industrial experts from society are invited to give course based guest lectures and workshops. The college encourages project based and problem solving based learning among students through field studies and internships. Visits to Banks, stock exchange, factories, weaving outlets etc. enable experiential learning. Students are deputed to NGOs for community service and selected students attend 7day Special NSS camp as part of social responsibility.

Assignments, class tests, subject notes, and regular interaction helps in University exams. Course- wise notes are provided by the teachers. Activities organized under various clubs and forums help in an experiential manner. Value- added programmes enable student acquire the requisite employability skills. College library is well-stacked with various books, competitive exams books, encyclopedias; reference books etc. INFLIBNET and Delnet - Virtual Library is available for the students and faculty. Students are encouraged to present papers in conferences. Student exchange program is an added feature.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://vetfgc.edu.in/latest-news">https://vetfgc.edu.in/latest-news</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution has required tools for ICT based teaching and learning. Computers, LCD Projectors, Mike, Internet, Speakers, Wi-Fi facility, CDs, E resources, ERP-Campus Element, Whatsapp groups and mobile app etc. are efficiently and effectively used by all the faculty of the institution. The faculties prepare presentations on their topics; deliver the lectures effectively by incorporating student-centric methods like asking questions, encouraging students to interpret the topic in their own words, and showing relevant videos for easy and quick understanding. Most of the time, students are taught beyond the syllabus. ICT enabled teaching methods are adopted for student - centric learning, where student groups are made and each group makes power point presentation on various current topics like Communication Skills, Time management, GST, etc. Digital library facility is provided by the institution to both faculties as well students for quick, easy and remote access through magazines, articles, books, Journals, papers, images, sound files and videos. Several departments in the college screen videos, movies, plays, dramas pertaining to the syllabus to give realistic learning experience to the students. INFLIBNET software and N List is also made available to pursue research work. For Teaching and sharing of study content, Microsoft teams are used.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

**2.4.3.1 - Total experience of full-time teachers**

165

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution closely monitors the evaluation process keeping record of outcomes. Teachers are given clear instructions regarding evaluation process and question papers are prepared considering university pattern. The unit test records are shared and maintained for at least a year. A record of the marks so obtained in the two internal examinations is maintained. The college adopts both formative and summative assessment approaches to measure the students' academic progress. Formative assessment includes assignments, seminars, group discussions, projects, experiments, quizzes, surprise tests, class interaction, paper presentations and creativity in the form of charts, models, question answer method, solving question papers etc. The institution follows the summative assessment prescribed by the university including theory and practical examinations conducted at the end by the university. The institution ensures rigor and transparency in internal assessment by conducting parent teachers' interaction on semester basis. The college adheres to the CBCS system for the Conduct of two internal assessments. Internal marks for the semester exams are awarded as per the university criteria and the same is displayed on the notice board for any clarifications from students before submission to University. University theory and practical examinations are meticulously conducted and documents are maintained by the examination committee.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://vetfgc.edu.in/examination">https://vetfgc.edu.in/examination</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college ensures smooth conduct of the University examination with proper display of the various do's/don'ts at the time of the examination. It aims at conducting examinations in a fair atmosphere without giving any scope for malpractices. Major thrust is on Redressal of grievances such as results not processed, revaluation, re totaling, release of withheld result, issue of consolidated marks card, provisional certificate, convocation certificate, migration certificate, transfer cases, rank certificate, refund of fees, correction in marks card and name. The college addresses these grievances through Grievance Redressal Cell and Liaison officer, a full time official of the college. Liaison officer does the process and aims at redressing the examination related hitches on time. The college addresses any grievances of students directly to the university with the consent of Principal. It ensures time-bound and efficient system to be followed in helping the student solve grievances of any kind. The grievance Redressal Cell and the Principal regularly monitor and instruct the Liaison officer to speed up the Redressal process. The students are encouraged to consult respective subject teachers for their queries in the photocopy of the answer books. Examination committee and Principal ensure smooth conduct of examinations in the institution.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://vetfgc.edu.in/examination">https://vetfgc.edu.in/examination</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution follows the Outcome Based Education principles and defines the Course Outcomes for all the programs. The faculty follow the Bloom's Taxonomy to define them and extend the same to the evaluation process as well. The PO's are defined by the Bengaluru City University and individual course faculty define the CO's which is reviewed by the HOD's of the respective Department and approved by Principal.

There are various ways in which Outcomes are communicated:

Orientation Day- Awareness about CO's and PO's are communicated and explained to the

students and parents at beginning of the first year program.

Availability of CO's and PO's - The copies of Course Outcomes and Program Outcomes are

maintained in the respective departments, Library, Office, Principal Office for reference.

Institutional Website - The Course, Program and Program Specific Outcomes are displayed on the College website

[https://www.vetfgc.edu.in/downloads/DEPT\\_PO\\_PSO\\_CO.pdf](https://www.vetfgc.edu.in/downloads/DEPT_PO_PSO_CO.pdf)

Handbook - Parichay Step Forward - Student and parent handbook Vol 1 and 2 is available for the students in the library and website in the form of e-book

<https://vetfgc.edu.in/downloads/STEP-FORWARD-STUDENTS-PARENTS-min.pdf>

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://vetfgc.edu.in/po-co-psy">https://vetfgc.edu.in/po-co-psy</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

### 1. Methods of mapping measurement levels (Direct and Indirect Method)

Direct method - University examinations are considered for evaluation and Indirect Method-College classifies with attendance, assignment, unit test and students involvement in experiential learning like presentation, workshop, seminar, group discussion etc.

Course- Program outcome Matrix:

Establishing CO-PO matrix is an essential step in achieving Outcome Based Education. Course-program outcome matrix indicates co-relation between the courses and programs offered.

#### 1. CO and Setting Target levels for Attainment of CO:

CO is the statement that describes the knowledge & abilities acquired by the student at the end of each course. After discussions at the department level the CO's are framed and defined course-wise.

Level-1: >40% students scored more than class average. "Average"

Level-2: 50% - 60% students score more than class average. "Good"

Level-3: >60% students score more than class average. "Very good"

CO attainment target level is set/defined (at Level-2) by department head in consultation with their faculty. It implies that, department is aiming at minimum level-2(Good) in the performance of the graduates.

#### 1. Set Target level for Attainment of PO:

Level-1: 0.5-1.0 "Poor"

Level-2: 1.0-1.5 "Average"

Level-3: 1.5-2.0 "Good"

Level-4: 2.0-2.5 "Very good"

Level-5: 2.5-3.0 "Excellent"

PO attainment target level is set/defined (at Level-4)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://vetfgc.edu.in/po-co-pso">https://vetfgc.edu.in/po-co-pso</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during

the year

196

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	<a href="https://vetfgc.edu.in/about-vetfgc">https://vetfgc.edu.in/about-vetfgc</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://vetfgc.edu.in/students-satisfaction-survey>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

10.99625

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

0



File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://vetfgc.edu.in/research-cell">https://vetfgc.edu.in/research-cell</a>

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has created an ecosystem for all students in exploration of their new ideas and sharing of knowledge with likeminded in their areas of interest by creating Vanijya Dhara and Vanijya Milana platform for Commerce students, Faccio Club for B.Sc FAD students and Spotlight club for all students. The Research and Development activities under Research Cell are initiated by encouraging faculty to pursue Ph.D and in presenting and publishing papers in Conferences and UGC journals. Faculty and students are encouraged to attend FDP, seminars, workshops and enroll in SWAYAM NPTEL courses to enhance their knowledge in their respective domain. The institution has collaborated with Infosys Springboard and Stock Market Institute on virtual platform and other National and International Institution in the area of skill development. Entrepreneurship and Innovation Cell provides a platform for sharing new ideas by the budding entrepreneurs, student internship and projects are compulsory in most of the courses. The institution provides the following infrastructure.

- Wi-Fi facility throughout campus
- Desktops and laptops are available to support research works
- Inflibnet, Nlist, Delnet - E resource and Mastermind for assisting faculty and students.
- Conducted an FDP for faculty, parents and students on National Education Policy
- Parent Interaction on virtual platform

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://vetfgc.edu.in/booktique-gyankosh-library">https://vetfgc.edu.in/booktique-gyankosh-library</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

44

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	<a href="https://vetfgc.edu.in/research-cell">https://vetfgc.edu.in/research-cell</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

41

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

82

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Strategies to score more in board exams organized to neighbouring 10th Standard students. Selected students participated in pulse Polio Drops Distribution for 4 days in association with BBMP,

Litter clearance and prevention Drive, Walkathon - Lets Walk to support Blind Cricket & T20 world cup cricket for blind, Breast Cancer Screening Camp, Reserve sub inspector examination Police Examination, Covid Health Camp, Distribution of Worm infection tablets & SECOND DOSE AND BOOSTER DOSE VACCINATION DRIVE, Self Management Skills and The Kalpataru, Election awareness program, Vote the right leader, Voting is sacred national duty- Voting awareness program, Voters Enrolment Camp, National Voters Day, Free Tibet - India Border Security, Each one - plant one. At Attikuppe village near Kanakapura, adopted for 7 days and students stayed in Government primary school and involved in various community activities and organized various programmes painting the government school, planting, cleaning and hygiene. The institution conducted camps and rallies on various issues thereby striving towards a healthy and harmonious society.. Republic day, independence day, martyrs day, Nethaji Subhash Chandra Bose Jayanthi, National girl child day, Ambedkar Jayanthi, Vivekananda Jayanthi, national voters day, environmental day, women's day, Hindi Divas, Teachers day, Swatanthratha Ota, Matru Vandane and other days of national and regional importance were observed and organized to sensitize students on national day and its relevance.

File Description	Documents
Paste link for additional information	<a href="https://vetfgc.edu.in/nss">https://vetfgc.edu.in/nss</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

13

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through

**NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

**48**

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

**764**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

**15**

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

16

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

31Class rooms with 80-100 capacity with tube lights & fans, platform and podium, notice board, green board and windows for natural air and ventilation, library, reading room, 7 labs, and auditorium with 2bays, sound system and 2green rooms having rest room facility, Neckband PA system for each staff. The college has lift facility; LCD projectors with speakers are fixed in classrooms and three mobiles. Computer lab with 176computers, 11 laptops, internet facility, UPS 7.5KVA - 2numbers, Broad Band connectivity 300Mbps and the entire campus is Wi-Fi enabled. The library has 5computers, office 5systems, HODs and Coordinators -4systems, Staff room-4 systems with internet facility, 13792+ books, 7newspapers, 7journals, 7 magazines and 100 educational

CDs, Memberships with N-list, NDL and Delnet for e-resources. The other facilities include Alternate energy - Solar, Rain Water Harvesting, NSS room, Business Lab, Counseling room, Health centre, Cafeteria, Fitness centre with gym equipment, common room for boys and girls, waiting lobby, indoor and outdoor sports facility, CCTV, Fire Extinguishers, Placement cell, IQAC, HODs and Coordinator's cabin, Principal, Administrative office and board room.

Augmentation: Renovation of Staff rooms, Girls' restroom, classrooms, indoor sports extended, Library, Installation of Fire extinguishers, Installation of more CCTV cameras, Reconstruction of Ramp

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://vetfgc.edu.in/environmental-sustainability">https://vetfgc.edu.in/environmental-sustainability</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Infrastructure for outdoor & indoor sports, yoga, Outdoor and Indoor Auditorium provided. Carom, chess, table tennis and badminton etc., can be availed by students during free time or after their classes. Kreedha Saurabha Sports Club has all sports equipment and fitness centre has required gym equipment. Also LCD facility is provided which enables the room to be converted as indoor sports room, yoga room, extension activity room etc. Intercollege cricket tournament has been a regular feature for past 12 years and Culrav - cultural fest, from past 12 years. The institution organized field events like Kabbadi, Volley ball, Throw ball Kho-Kho. NSS room has been provided with necessary equipment. Faccio-Fashion Fest is organized annually where students are awarded for their best design, theme, model, choreography and others. Chithara club organizes Standup Comedy, Reels, mono acting, wall décor, Rangoli, Flameless cooking, Mehendi, Nailart, Face painting, Draping and other competitions..

Students also participate at University, State level and inter college level competitions. Students are encouraged by sanctioning TA, providing T-shirts with college logo and certificates. Yoga activities were planned and organized for a period of one month

culminating on the international yoga day on 21st June 2022 yoga demonstrations by trainers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://vetfgc.edu.in/sports-events">https://vetfgc.edu.in/sports-events</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

31

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://vetfgc.edu.in/album?album_id=20">https://vetfgc.edu.in/album?album_id=20</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

43.94238

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)



Library is automated using Integrated Library Management System and the institution uses Campus element software for online library management. The institution is a member of INFLIBNET-NLIST & NDL which provides a web access to e-journals & E-Books to all students & faculty. The institution has subscribed to the E-resource - DELNET from Oct 2020 onwards and 100 educational CDs are available for use by students. Library is well equipped with Five Computers having internet facility and can be used during college hours by the students. Assistance in downloading e-content is also provided. The library has a good collection of 13804 books with 4629 titles, 6 national journals, 1 international journal, 7 newspapers and 7 magazines across disciplines. Biometric and register attendance is kept for both faculty and students using the library. The bar code scanning is enabled for books, student library cards and the lending and circulation of books is entirely digitized and register is also maintained as an additional safety measure. The OPAC - open access system is followed and library is a store house of updated syllabus copies, University question papers, project reports, newsletters, ISBN books and handbooks. Virtual Learning platform in association with Infosys Springboard, Stockbyte, IIMB is provided and SWAYAM NPTEL courses are encouraged.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://vetfgc.edu.in/booktique-gyankosh-library">https://vetfgc.edu.in/booktique-gyankosh-library</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals**

during the year (INR in Lakhs)

#### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.79163

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

297

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Computer labs are with internet to carry out academic and other work. Lab assistants are available to support The institution has Smart Classrooms,167 computers and laptops for students and 13 desktops for faculty and office with a configuration of 2GB-4GB RAM consisting of all required software of latest version. During year 30 computers were added to computer Lab.

Internet connectivity of bandwidth 300Mbps with Wi-Fi is provided for Faculty,non-teaching staff. Campus is Wi-Fi enabled. LAN connection is also provided. Immunity is provided against cyber-attacks using licensed K7 Antivirus software. The Computer Science Department extends support in setting and installing the Wi-Fi zones at various locations. The campus is well connected with a well-planned Telecom Network with intercom facilities available at prime locations. Computer Labs,Library is fully

automated-OPAC, subscription with INFLIB net, NLIST, DELNET, INFOSYS Springboard, Stock Byte, CAD Lab are using the necessary software and Animation Lab is provided for certification and add on courses. Surveillance cameras are installed at strategic locations of the campus for safety and security purposes. For uninterrupted functioning, UPS and Generators are also installed for the entire campus. AMC for maintenance of computer labs, UPS, Generators, Lift are procured. Tally ERP 9 is available for keeping of accounts.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://vetfgc.edu.in/album?album_id=20">https://vetfgc.edu.in/album?album_id=20</a>

#### 4.3.2 - Number of Computers

169

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

28.94728

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Staff is employed to maintain hygiene, cleanliness and infrastructure on the campus. Classrooms, Staffrooms, Seminar halls and Laboratories are maintained by Housekeeping staff. Classroom facilities like lights, fans, LCD projector, Lift and sound system, internet connections are inspected on periodical basis. Wash rooms and rest rooms are maintained. Dustbins are placed in every classroom. Greenery is maintained by the gardeners. Laboratories are regularly maintained by the Laboratory attendant. Lab Equipment are maintained properly, calibrated and serviced periodically and any major breakdown maintenance is carried out by external agencies. Clean and hygienic drinking water is available and purifiers are maintained with regular servicing. The Computer systems, UPS, Software and Servers are maintained by in-house technical support and Lab-In Charge and AMC with agency. The entire institution is covered under Generator. The college website is under AMC. The books and journals are maintained against disfiguring. Stock verification is done at the end of each academic year. Parking facility is organized and efficiently maintained by housekeeping staff of the institution. The civil and electrical work is adequately monitored and maintained by the Trust office whenever required. Fire safety measures are taken care as per the statutory requirements. Sports facility and equipment are maintained.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://vetfgc.edu.in/album?album_id=20">https://vetfgc.edu.in/album?album_id=20</a>

## STUDENT SUPPORT AND PROGRESSION

**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****246**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year****581**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://vetfgc.edu.in/">https://vetfgc.edu.in/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### **5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

559

#### **5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

559

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

58

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

21

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

12

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**
**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**
**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

7

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The institution constituted various committees like IQAC committee, Equal Opportunity Cell, Counseling and Redressal cell, NSS and Rotaract, Student Welfare Association and Alumni Welfare



association having student representatives for effective execution of programmes and activities organized by them. The student representatives are assigned various roles to fulfill their responsibilities. This is instituted to inculcate leadership qualities among students. Opportunities are provided to students to represent their fellow students and their views during the meetings of these committees. The student representatives also suggest programs and short term courses in line with contemporary trends.

The students take active responsibility and schedule various programs for the betterment of the fellow students and also making the college environment enjoyable to all. The activities include fresher's day, ethnic day colour week, teachers' day, Inter College Cultural, Sports extension activities and other prominent days. They are actively involved in planning, organising and implementing various curricular and co-curricular activities in the college. Apart from these, there are class representatives who help the mentors and teachers in the day-to-day conduct of activities in the college. Students also play a major role in various clubs and forums at the college and participate in the publication of newsletters and magazine.

File Description	Documents
Paste link for additional information	<a href="https://vetfgc.edu.in/clubs-forums">https://vetfgc.edu.in/clubs-forums</a>
Upload any additional information	<a href="#">View File</a>

### **5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

#### **5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

76

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association helps the institution grow to greater heights by representing the views of its members and contributing in building and engaging supportive alumni community. VET FGC Alumni association is registered with registration number 212 on 13th Dec 2017 with total 589 members and cash contribution of Rs.14100 for the year. Though the association has been registered in 2017, it was active since the inception of the college. The evidence could be seen in the fact that many of the alumni admit their kith and kin to their own institution for various programmes. The institution has appointed & given opportunity to alumni as faculty member of VET First Grade College and sister institutions and the same have been contributing to the institutional advancement and growth. Alumni plays prominent role as mentors in various activities organized by college and they also help in placement and career guidance programme. Minimum one meeting is organized by institution with Principal and staff followed by cultural event, interaction & refreshments; however office bearers of the association meet as per statutory norms. The institution also maintains the database of the alumni. Few alumni offer guest lectures and workshops as a tribute to the alma mater.

File Description	Documents
Paste link for additional information	<a href="https://vetfgc.edu.in/alumni">https://vetfgc.edu.in/alumni</a>
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)		E. <1Lakhs
File Description	Documents	
Upload any additional information	No File Uploaded	
GOVERNANCE, LEADERSHIP AND MANAGEMENT		
6.1 - Institutional Vision and Leadership		
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution		
<p>The vision of institution is providing quality education in construction of mind that explores creativity and innovation with multiple perspectives, intellectuality, morality and spirituality through committed distinction in teaching and service to the society. The Mission is to achieve the founding objectives of trust, to impart quality education to all sections of society by imbibing excellence in every aspect of teaching and learning. The reflection can be seen in fact that the management and Principal actively participate in formulation and implementation of the same and action plans are aligned for attaining the mission of institution. The Principal ensures all stakeholders are involved in different activities of the institution and constant feedback is taken for the betterment of the institution. The College has constituted various academic bodies and committees in which faculty participation plays an important role. In the academic governing council teachers of various departments are included in the governing body along with the university nominee. The admissions are given irrespective of cutoff which rightly reflects on the vision of educating all masses of the society. The quality of faculty is ensured by making sure that faculty attends the conference, orientations, workshops, faculty development programs and online SWAYAM - NPTEL courses.</p>		
File Description	Documents	
Paste link for additional information	<a href="https://vetfgc.edu.in/about-vetfgc">https://vetfgc.edu.in/about-vetfgc</a>	
Upload any additional information	<a href="#">View File</a>	
6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.		

Vasavi Educational Trust has Governing Council which makes all statutory decisions with respect to appointments, finance, infrastructure and basic amenities required to run the institution. The President and Secretary of the Trust look after day to day affairs of institution and delegates' implementation authority and responsibility to the Principal. Principal has power to delegate work to Vice Principal, HOD, and Coordinators of various departments. The heads and coordinators organize workshops, Seminars, Special lectures, present Papers, bridge courses and remedial classes as required for the students. Every department is given freedom to publish e-newsletter and plan for wall magazines. The Principal has formed various committees and each of them functions actively based on its objective. Short Term course coordinators plan and execute add-on courses in consultation with students that can be offered for various courses to make the students industry ready. Student Representatives are been given importance in various committees to match their needs of the academics. A general student welfare association and alumni association comprising of students is constituted, which plans curricular, co-curricular and extra-curricular activities for the year in collaboration with faculty. Class representatives represent the entire class and support the teachers in organizing various club and forum activities.

File Description	Documents
Paste link for additional information	<a href="https://vetfgc.edu.in/downloads/Organogram.pdf">https://vetfgc.edu.in/downloads/Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Management, governing body, academic governing council, Principal, IQAC, teaching faculty, administrative staff, students, parents & other stakeholders jointly contribute towards the extending quality education to society at large. It involves giving choice for Open electives and language for all programs in curricular aspect. Short term certificate courses are offered based on contemporary trends in industry. Calendar of events, time table, lesson plans are planned to ensure smooth conduct of the academic year in line with University Calendar. Periodic tests, assignments, career orientations, Industrial visits are conducted.

Cash awards & mementoes for the deserving students for topping in the University examination and faculty are awarded for achieving centum results. Subject Experts visit to campus to enrich knowledge of staff and students in various disciplines. Online and manual feedback from various stakeholders is collected, analyzed and action taken report prepared and uploaded to website. Remedial and bridge courses are conducted. Faculty is encouraged to pursue Ph.D-2 faculty members completed in 22-23 and 3 are pursuing, present research articles, Organize qualitative and subject oriented seminars. The institution deputed faculty and students to National/International conference with OOD, Conveyance and registration fee are sponsored by management. The institution has membership with Delnet and INFLIBNET.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://vetfgc.edu.in/about-vetfgc">https://vetfgc.edu.in/about-vetfgc</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

VET First Grade College, Bengaluru was established in the year 1996, under VASAVI EDUCATIONAL TRUST - a philanthropic trust managed by VYSYA community with "Service to human kind through education" as their motto. Trustees elect Board of Management and among top management, President and Honorary Secretary is responsible for framing the policies of the institution. The head of the institution is responsible for implementing the policies of Board, University and State Government and regularly monitors the day to day activities of administration and academics of the institution. Principal is assisted by Vice- Principal, HODs, faculty and non-teaching staff and the organogram is displayed in the website. HODs monitor day to day activities of the department, prepare the calendar of events, budget and enjoy the academic and administrative autonomy for departmental activities. Faculty also contributes significantly in various committees. Decentralized governance and participative management practices are meticulously followed in the institution. Office and supporting staff are assigned responsibilities based on their designation. The HR Policy includes Service rules, procedures, recruitment, promotional policies, and employee welfare measures. Job

description manual which clearly specifies roles and responsibilities of each personnel is framed and circulated. Grievance Redressal Cell is an integral part of the college.

File Description	Documents
Paste link for additional information	<a href="https://vetfgc.edu.in/management-desk">https://vetfgc.edu.in/management-desk</a>
Link to Organogram of the institution webpage	<a href="https://vetfgc.edu.in/downloads/Theorganogram- of-VETFGC-converted.pdf">https://vetfgc.edu.in/downloads/Theorganogram- of-VETFGC-converted.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<a href="#">View File</a>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

VET First Grade College believes human resource planning and development plays a key role in sustainable development of the institution. Hence, several financial and non-financial measures to support and strengthen the human resources are provided. The services rendered by the staff are recognized and rewarded by the management through the following initiatives

Financial Support includes

- Funding Minor Research Projects
- Interest free Loans

- Annual increment
- Conveyance for official work and committee head
- Ph.D. incentives
- PF Contribution
- Reimbursement of registration fees for Seminars/Workshops/Conferences.
- Providing TA and DA for Paper presentation in Conferences/ Seminars.
- Mobile phone by college and Mobile monthly bill is paid directly by the trust
- Fee concession for staff children at any VET Institutions.
- Individual faculty Cash awards for University results

#### Non- Financial Support

- OOD facility for research related works and University assignments.
- OOD facility for Paper presentation in Conferences/ Seminars/ Workshops
- Promotion Policy defined
- Annual faculty Trip
- Celebration of Teachers Day and giving mementos and gifts on the occasion
- Celebration of New year
- Maternity and Paternity Leaves
- Casual Leave
- ESI facility
- Zero Balance account
- Laptop for research and other work.
- Accident Insurance Policy from GoDigit upto Rs100000/-
- Neckband Mike system for individual staff to ease conduct of classes

File Description	Documents
Paste link for additional information	<a href="https://vetfgc.edu.in/policy">https://vetfgc.edu.in/policy</a>
Upload any additional information	<a href="#">View File</a>

#### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

##### 6.3.2.1 - Number of teachers provided with financial support to attend



**conferences/workshops and towards membership fee of professional bodies during the year**

28

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

28



File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Principal collects the view of the students directly and indirectly. Every faculty is given a Chance for self-appraisal through API forms -prepared by the faculty on annual basis, It contains University examination results, Staff involvement in the activities of the college both physically and also morally, involvement in administrative activities, committees, in University academic activities, attending and organizing conferences, seminars, workshops, guest lectures, publishing papers in UGC Care List, Scopus Indexed Journals, paper presentations in conferences, staff attending FDPs - offline and virtual Platforms, being resource person are considered as basis for appraisal. Appraisal is also based on a relationship with student and feedback received from students. At the end of each academic year, API forms duly completed by faculty is collected , the same is consolidated by the HODs and Coordinators of concerned department with report submitted to principal, evaluated by Principal and forwarded to management which forms the basis for annual increments, promotions and career advancements. The non-teaching staff is evaluated on the basis of activities assigned to them as against the actual performance by them which form the basis for increments and promotions. The self-appraisal forms are collected and assessed from the staff annually by quantifying the parameters

File Description	Documents
Paste link for additional information	<a href="https://vetfgc.edu.in/policy">https://vetfgc.edu.in/policy</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has adopted a robust mechanism for the conduct of periodic internal and external audits every year. All the Bills, Vouchers, Journal entries and Accounts are scrutinized by Internal Auditors Team appointed by the Management. Management and the college also has its own budget based on the fee collected from the students. Management releases the petty cash for the day to day expenses and also for every event or program organized by the head of the institution, which has proposal including the estimated expenses. After the event, accounts are submitted to trust office for further action. The financial statements are prepared using Tally ERP software. The cashier is responsible for collecting and depositing the cash in Bank account, However College encourages online payment. Students opting online payment, accounts verification is done at Trust office before issuing the receipt. The Internal Auditors team headed by Certified Chartered Accountant scrutinizes all the accounts, Bills, Salaries, and Vouchers.

However Bengaluru City University also audits the financial payments received from college and also if any dues/objections it will be intimated over the mail or over the phone to the principal and the same will be addressed by the institution within the due date.

File Description	Documents
Paste link for additional information	<a href="https://vetfgc.edu.in/">https://vetfgc.edu.in/</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

10.99625

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

VET College is a fully self-financing college. Hence, the major source of funding is fee collected from students. Besides, the funds are also received from individuals, philanthropists and through sponsorship from Samarthanam Trust etc for some of events. Scholarships under various heads like Government of India, SC/ST scholarships, Scholarship for Backward classes, Minorities and differently abled are received from Government.

Scholarships are also provided by the Management. Any short-falls in finances is met by Vasavi Educational Trust Sponsors of the institution. Funds are mobilized through interest on corpus fund and funding from alumni and small donations from students.

The funds so generated are utilized for the following purposes on a priority basis and as per the budgetary provisions made:

- Disbursement of Salaries to the staff
- Infrastructure Development like Purchase of Equipment's, Computers etc.
- Minor repairs and maintenance of the infrastructure.
- Purchase and maintenance of furniture.
- Office expenses
- Printing and Stationery
- Conduct of various academic, co-curricular and extra-curricular programmes.
- Miscellaneous expenses.

The funds are utilized optimally keeping pace with the development of the institution. Infrastructure enhancement and maintenance is given due importance to create the necessary ambience of learning to students in the form of new and improved ICT based learning

File Description	Documents
Paste link for additional information	<a href="https://vetfgc.edu.in/">https://vetfgc.edu.in/</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college was established in 2010 as per the guidelines of the NAAC. IQAC chalks out the quality policies for teaching, learning, planning, and implementation of curriculum, innovation, research and development and students extension activities. VET First Grade College has institutionalized the following two quality initiatives of IQAC. (a) Prakashanam - Publications which motivates the faculty and students to publish their research articles in UGC Care List and Scopus Indexed Journals, participate and present papers in National and International Conferences, publish the abstract and full paper in ISBN and Conference proceedings, in-house publications including - Drushti-Annual magazine, Newsletters of various Departments and Handbooks pertaining to various stakeholders. This inculcates a rich research culture among faculty and students at large. (b) Online Feedback system for various stakeholders - The IQAC has designed feedback forms in Google form for students, parents, faculty and alumni. The feedback forms are available in the official website of the college and the data collected from the stakeholders are analyzed, report prepared and uploaded in the website. The other contributions include organizing FDPs, seminars workshops for students, periodic meetings of various committees and promulgating the ICT method of learning and teaching in the institution.

File Description	Documents
Paste link for additional information	<a href="https://vetfgc.edu.in/iqac">https://vetfgc.edu.in/iqac</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC is in charge of conducting semester-wise reviews of the results and providing an assessment of the academic outcomes in the departments. Student feedback is done periodically to assess the teaching process both online and offline. This mobilizes the faculty and students to be more experimental and result-oriented in their teaching-learning activities.

**Teaching -Learning Process and its Outcomes:** The college conducts internal examinations regularly and evaluation is followed as per the university guidelines. The college examination committee intimates well in advance the schedule of examinations to students and faculty. Consequent to the evaluation of the test papers, answer scripts are perused by the students, faculty offers constructive feedback to improve grading in university examination. The PTM is conducted periodically to intimate ward's performance

**Structures and Methodologies of Operations:** Before the commencement of the semester, Heads of the Departments allot subjects as per teacher's competency. Faculty member prepares course plan, session plan and lesson plan as per the academic schedule. Time Table Committee prepares timetable and the same is circulated to faculty and students through college Notice Boards, Website and campus element. The College conducts remedial classes, bridge courses, quiz, seminars, group discussions, guest lectures etc to supplement classroom teaching.

File Description	Documents
Paste link for additional information	<a href="https://vetfgc.edu.in/iqac">https://vetfgc.edu.in/iqac</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include:** Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international

A. All of the above

agencies (ISO Certification, NBA)	
File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://vetfgc.edu.in/downloads/annual-report-2022-23.pdf">https://vetfgc.edu.in/downloads/annual-report-2022-23.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>
<b>INSTITUTIONAL VALUES AND BEST PRACTICES</b>	
<b>7.1 - Institutional Values and Social Responsibilities</b>	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
<p><b>Gender equity and sensitization is imbibed in work culture.</b></p> <p><b>Courses:</b> Environment and public health, Culture and diversity, Science and society and Business Ethics addressing Personal ethics promotes the gender equity.</p> <p><b>Cells:</b> Anti-sexual harassment and Women Empowerment organizes guest lectures, Self-defence training, interaction with legal experts, gynecologist, motivational speeches.</p> <p>Girls and Boys blood group, HB level and myths about donating blood are addressed. Boys and Girls are given equal importance to be NSS Volunteer, class representatives, sports, cultural activities, Students welfare association and alumni association.</p> <p><b>Gender sensitivity programme:</b> Matru Vandane , Self-awareness program , Principal and student interaction, Women's Day celebration, Anemia Testing, Breast cancer screening, and menstrual cups awareness program for girls were conducted for sensitising the respective gender related issues. More than 90% of the faculty members are women</p> <p>Women attendants outside girls' rest rooms and common room. Sanitary vending machine, Women employees are provided maternity leave. Infirmary to rest in case of medical emergencies. Mentoring</p>	

system, Security guards near the gates, CCTV surveillance.

Annual gender sensitization action plan

Safety and security: <https://vetfgc.edu.in/anti-raggingcell>

<https://vetfgc.edu.in/women-grievance-redressal-cell>

Common Rooms: <https://vetfgc.edu.in/other-facilities>

other information <https://vetfgc.edu.in/parentsrelation-cell>

File Description	Documents
Annual gender sensitization action plan	<a href="https://vetfgc.edu.in/internal-complaint-cell">https://vetfgc.edu.in/internal-complaint-cell</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://vetfgc.edu.in/album?album_id=18">https://vetfgc.edu.in/album?album_id=18</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Waste generated in canteen are collected and filled in a vermicomposting pit. Over a period of 3months, 2pits of compost are generated which is used as a bio fertilizer. Rubble generated at the time of repairs and renovation, old newspapers are**



collected and sold as scrape and amount deposited to college account. Single sided papers are utilized for internal use.

Containers labeled as Dry waste, Wet waste and E-waste are used. The dry waste is collected by the BBMP responsible for civic amenities while wet waste goes to Vermicomposting pit.

The liquid waste generated is managed through drainage systems. Wastage of water through unnecessary leakage and wastage is reduced through a proactive, vigilant and well trained housekeeping team.

E-waste generated like CDs, CPUs, hard disks, monitors etc are handed over for recycling. The cartridges of printers are refilled. UPS Batteries are recharged/ repaired/ exchanged. The institution arranges E-waste collection drives for nearby vicinity in association with Rotary Spandana.

Rain water harvesting is done for the proper utilization of rain water. Biomedical waste management is not applicable as the institution does not have medical courses, but still rejected waste containers are placed in girls toilet to collect and dispose the sanitary waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting  
Bore well /Open well recharge Construction  
of tanks and bunds Waste water recycling  
Maintenance of water bodies and distribution  
system in the campus**

**A. Any 4 or all of the above**



File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

#### 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**Institution has a vision, mission and objectives to provide educational opportunities for all at affordable cost. VET provides and supports to avail scholarships for all the meritorious and economically weaker section students irrespective of their background. Faculty members are recruited on roster system as per**

the state directives. Inter and Intra-college cultural and sports competitions are held to create awareness about the cultural diversity and true sportsman spirit. Competitions like Essay writing, Debate, Pick and Speak, Lectures are held in different languages like Kannada, English and Hindi. Ethnic day is celebrated every year in college to promote the cultural diversities of different religion and state. Institution celebrates National and International Commemorative Days, Yoga Day, Vivekananda Jayanti, Gandhi Jayanthi, National Voters' Day, national girl child day, Martyrs day, Subhash Chandra Bose Jayanthi for the tolerance towards communal harmony. NSS unit conducts various awareness programs like World Environment Day, Swacha Bharath Abhiyana, Walkathon, Rallies adoption of village, health and hygiene programs. Student representation in various clubs like Chittara, Kreeda Sourabha, Spotlight, Faccio, Vanijya Dhara and Milana, Techno Club brings different background students at one place to Think and work alike. Various collaborative activities with NGOs like Inner Wheel, Rotary, Kavacha, A Aa E Ee, ITC WOW makes students socially responsible.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution takes all measures to equip students and faculty with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. The students are motivated by enabling them to participate in various programs on culture, traditions and values. The institution follows BCU curriculum - Courses : Value Education, Indian constitution, Culture Diversity and Society and Science and Society are taught to students to imbibe the constitutional values and make them responsible individuals. The institution has organized various National and International commemoration days imbibing its importance.

PulsePolio Camp and Indradhanush vaccination camp in association with PHC JP Nagar National Girl child day and National Voters Day,

Traffic Awareness, Bloom Again at Karisandara Government school, Vaccination Drive as an outreach program extending the idea of Thinking above the self. Under NSS, adoption of Attiguppe village for 7 days was organized with activities like swatch village, painting the walls of Government school. MathruVandana-A tribute to mother and Catch the rain where and when it falls was organized to sensitize on mother and water.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://vetfgc.edu.in/latest-events">https://vetfgc.edu.in/latest-events</a>
Any other relevant information	<a href="https://vetfgc.edu.in/photo-gallery">https://vetfgc.edu.in/photo-gallery</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

Every year, the institution commemorates several festivals which are of regional, national and international importance. It is an integral part of learning for students and building and imbibing in them, a strong cultural belief. Students are also made to understand the importance of birth and death anniversaries of great Indian personalities by celebrating birth/death anniversaries in unique way. The various days that are observed in the institution are Teacher's Day, Children's Day, International Women's Day, National Girlchild Day, Yoga Day, Independence Day, Republic Day, Kannada Rajyothsava, Martyr's Day, Vivekananda Jayanthi, Gandhi Jayanthi, Environmental day, Ambedkar Jayanthi, Subhash Chandra Bose Jayanthi, Azadi Ka Amruth Mahotsava, Hindi Divas, Ethnic-Cultural Day, Ayudha Pooja, Valmiki Jayanthi, Sardar Patel - Architect of Unification, National Blood Donors Day and so on. On all these occasions, activities are planned to imbibe a kind of patriotism and a sense of social responsibility amongst students. The activities include speech, songs, dances, skits, and aerobics depicting the importance of celebrating these important days. Various Programs in association with local police on women rights, human trafficking, Traffic awareness program, water conservation, protection of environment and with BBMP - health and hygiene program on TB awareness, Vaccination drives, pulse polio camps, Adoption of Village for 7 days were organized.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Title: "Prakashnam - Light of knowledge"

#### Objectives:

1. To develop a research culture among staff and students.
2. To inculcate the habit of writing among students and staff

**Context:** Since many students are first generation learners, it becomes mandatory to inculcate writing habits in students.

**Practice:** Initially it started in the name of "Biz news" for B.Com students, "Fashion Buzz" for B.Sc FAD Students and "Techno News" for BCA Students

**Problems encountered/resources required:**

Problems encountered in rectification of grammatical errors, motivating the students to write articles.

**Evidence of success:** Publication of Wall magazine, Notice board magazine, e-newsletter, annual magazine, souvenir, ISBN books and various hand books to stake holders.

**2.Title:**"Help Us To Help Others - Student's Financial Aid"

**Objectives:**

1. To support the students in paying admission and examination fees or any expenses during their examination

**Context:** It caters to financially and economically weaker sections of the society and ensures affordability of education to all.

**Practice:** Initially the contributors were one or two - either the Principal or few interested faculty members.

**Problems encountered/resources required:**

Fixing of amount to be distributed to individual students is a challenge

**Evidence of success:**

During 22-23, 46 students amounting Rs 26500 were supported towards the examination fees.

File Description	Documents
Best practices in the Institutional website	<a href="https://vetfgc.edu.in/research-cell">https://vetfgc.edu.in/research-cell</a>
Any other relevant information	<a href="https://vetfgc.edu.in/scholarships">https://vetfgc.edu.in/scholarships</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Student background

Most of the parents are domestic servants, auto drivers, gardeners, mechanic,

#### Total Admissions

764

#### Male and female

- 53% are boys and 47% are girl students.
- Out of SC/ST students, 59% are boys and 41% are girls
- Out of General category students, 51% are boys and 49% are girls
- Among the OBC category, 52% are boys and 48% are girls

#### Reservation - SC ST and OBC

20% belong to SC/ST, 16% belong to General and 64% belong to OBC category.

#### Financial Support

The scholarships from various Government Department, Management, Free ships, individuals and philanthropies - about 55% of the total students are supported financially.

#### Progression

87 % graduated, out of which 49% are girls and 51% are boys

indicating women progress in the field of education at the institution. This also reflects on gender equity

### Results

The institution proudly states that, in spite of open door policy of admission and without any cut-off rate for admission, it has secured 2 ranks at Bengaluru City University with 6th and 9th Rank in addition to many students getting centum in individual courses, exemplary, outstanding and distinction results in University examinations

### Placements

40 (in progress)

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

1. Degree Granting college
2. Collaborations and MoUs with universities
3. Special coaching for students with potential to secure ranks
4. Introduce Add-on courses in emerging areas like using virtual platform.
5. Introduce more programmes
6. Tie up with Government agencies and NGOs for training and development